

# North Carolina Appraisal Board

# NEWSLETTER

Volume 35, Number 1

## CALENDAR

### 2025 Meeting Schedule

June 24, 2025  
August 19, 2025  
October 28, 2025  
December 9, 2025

All meetings are conducted at the North Carolina Appraisal Board building located at 5830 Six Forks Road, Raleigh, unless otherwise noted.

The agenda is posted to the Board's website at least 48 hours prior to the start of the meeting.

The mission of the North Carolina Appraisal Board is to protect consumers of real estate services provided by its licensees by assuring that these licensees are sufficiently trained and tested to assure competency and independent judgment. In addition, the Board will protect the public interest by enforcing state law and Appraisal Board rules to assure that its licensees act in accordance with professional standards and ethics.

The North Carolina Appraisal Board believes that the appraisal profession should reflect the diversity of our State. To further this mission, the Board is dedicated to expanding diversity and inclusivity in the profession by removing barriers that limit the opportunities of any qualified individual to become an appraiser.

## INSIDE THIS ISSUE:

Board Members/Staff	2
Appraiser/AMC Count	2
Examination Results	2
Renewal Information	3
New CE Requirement	4
Industry Updates	4
Appraising News	5
Unacceptable Terms	6
Trainee Corner	7
Licenses Issued	8
Disciplinary Actions	9
Contact Us	12

## Upcoming Observed Holidays

May 26, 2025 - Memorial Day  
July 4, 2025 - Independence Day





## BOARD MEMBERS

Chair of the Board  
Mike Warren, Beaufort  
Certified Residential Appraiser

Vice-Chair of the Board  
Claire M. Aufrance, Greensboro  
Certified General Appraiser

Sarah J. Burnham, Hickory  
Public Member

Lynn Carmichael, Arden  
Certified General Appraiser

Darius R. Chase, Waxhaw  
Banking/AMC Member

Marcella D. Coley, Boone  
Certified Residential Appraiser

Jack C. (Cal) Morgan, III, Wilmington  
Certified General Appraiser

Viviree Scotton, Chapel Hill  
Certified Residential Appraiser

H. Clay Taylor, III, Raleigh  
Public Member



## APPRAISER COUNT

as of April 30, 2025

Trainees	532
Licensed Residential	144
Certified Residential	1,835
Certified General	1,387
Total	3,898

## AMC COUNT

as of April 30, 2025

128

## APPRAISER EXAMINATION RESULTS

December 1, 2024 - April 30, 2025

<i>Examination Type</i>	<i>Total</i>	<i>Passed</i>	<i>Failed</i>
Licensed Residential	4	4	0
Certified Residential	10	4	6
Certified General	7	4	3

## NCAB STAFF

Donald T. Rodgers, Executive Director  
Sondra C. Panico, Legal Counsel  
Brandy M. March, Deputy Director  
Jeffrey H. Davison, Investigator  
Randall L. Echols, Investigator  
Frank D. Fleming, Investigator  
Mindy M. Sealy, Office Manager



## NC RESIDENTS

All trainees, licensed residential, certified residential, and certified general appraisers are required to complete 28 hours of continuing education (CE) by May 31, 2025. Seven of the 28 hours must be the 2024-2025 7-Hour National USPAP Update. If you completed your USPAP course to renew last year, you do not need to retake USPAP. The CE cycle is June 1, 2023 – May 31, 2025. Hours that exceed the requirement do not carry over into the next CE cycle.

Trainees and appraisers who initially registered or obtained a license or certification with the Board after January 1, 2025, are not required to obtain continuing education for their first renewal.

If you have met the CE requirements, you may renew online by logging in under the [licensee login](#) section.

## OUT-OF-STATE LICENSEES

If you reside in another state and are currently licensed by another appraiser regulatory body, you may satisfy the continuing education requirement by 1) having Board approved course sponsors report the CE directly to us OR 2) by submitting the CE [affidavit form](#) for out of state licensees. When submitting the affidavit, you MUST show ALL 28 continuing education hours.

The online renewal system will not allow you to upload documents at the time of renewal, you must submit your affidavit ahead of time. Email your completed affidavit form to [ncab@ncab.org](mailto:ncab@ncab.org). Once the information has been received and uploaded to your record, you can renew online. Affidavits received after June 10, 2025, may result in a delay in being able to renew on time.

## AMC RENEWAL INFORMATION

All Appraisal Management Company registrations expire June 30, 2025, and must be renewed before this date to maintain current status. Each registrant shall post with the Board a surety bond in the amount of \$25,000. The bond must not expire before June 30, 2026. A rider to a current bond is acceptable. AMCs may log in [here](#) to renew.

**IMPORTANT** - If you plan to renew your AMC registration online, you must send your bond, or bond rider, to the Board prior to renewing online. Email your bond or bond rider to [ncab@ncab.org](mailto:ncab@ncab.org). Bond or bond riders received after June 10, 2025, may result in a delay in being able to renew on time.

# Valuation Bias and Fair Housing Laws and Regulations

## Course Requirements



Effective June 1, 2025, every current trainee, licensee, and certificate holder is required to complete a course which meets the content requirements of the Valuation Bias and Fair Housing Laws and Regulations, as set forth in the Real Property Appraiser Qualifications Criteria, every continuing education cycle. The course must be at least seven-hours the first time a trainee, licensee, or certificate holder completes the requirement and it must be completed by May 31, 2027.

**Any courses related to Valuation Bias and Fair Housing Laws and Regulations taken prior to June 1, 2025, DO NOT meet this requirement. Any licensee or certificate holder who intends to upgrade their credential after January 1, 2026, should take the qualifying education version (seven-hour, plus one hour exam) to avoid having to retake the course or take the course exam prior to upgrading.**

Beginning January 1, 2026, all new trainee applicants and all registered trainees will be required to complete the qualifying education version (seven-hour, plus one hour exam) course prior to issuance of a trainee credential or upgrade.

## Industry Updates

Jim Park, Executive Director of the Appraisal Subcommittee, retired on January 1, 2025. Matt Ponzar, General Counsel, was appointed as Acting Executive Director.

Bill Pulte was appointed as the new Federal Housing Finance Agency (FHFA) Director.

Prior to the new Uniform Appraisal Dataset (UAD) rollout of the redesigned Uniform Residential Appraisal Report (URAR), certain lenders who are part of the Limited Production Period, will be using the new forms as of September 8, 2025. According to Fannie Mae, the UAD implementation will be available to all lenders starting January 26, 2026, with it being required in all submissions as of November 2, 2026. Courses on the new form and mandates are available from many course sponsors and the GSE websites. Reminder: To obtain continuing education for a course, the course must be approved by the Board and/or by submitting a request for equivalency using the Equivalent Approval for Continuing Education form located [here](#).

The Federal Housing Administration (FHA) issued [Mortgagee Letter 2025-08](#) which rescinded certain FHA Single Family Housing Policy changes issued in [ML 2024-07](#), ML 2024-16, and ML 2021-27, thereby restoring the previous policy.



## Fannie Mae - Hybrid Appraisal Expansion

In February 2025, Fannie Mae expanded the eligibility requirements for hybrid appraisals, which are appraisals that include information obtained from third-party property data collectors submitted to the appraiser for development of a value opinion. Fannie Mae requires hybrid appraisals to be completed on the Uniform Residential Appraisal Report (Hybrid) (Form 1004 Hybrid) or the Individual Condominium Unit Appraisal Report (Hybrid) (Form 1073 Hybrid).

According to Fannie Mae, eligible property and transaction types will closely align with those for traditional appraisals but will not include certain property and transaction types, including the following:

- two- to four-unit, co-op and manufactured homes;
- construction to permanent financing, HomeStyle® Renovation and HomeStyle® Energy loans; or
- proposed construction properties.

## Appraising News From Other Agencies

Fannie Mae's [Appraising Properties with Solar Panels](#)

New! Appraisal Standard Board [USPAP Q&A's](#) (March 6, 2025)



[appraisalfoundation.org](https://www.appraisalfoundation.org)



[appraisalfoundation.org](https://www.appraisalfoundation.org)



[asc.gov](https://www.asc.gov)



Fannie Mae®

[fanniemae.com](https://www.fanniemae.com)



[freddiemac.com](https://www.freddiemac.com)



[hud.gov](https://www.hud.gov)

## Use of Unacceptable Terms

Over the past year, the Board has received numerous complaints regarding the use of unacceptable terms such as “gentrification,” “inner city,” “retirees,” “Section 8,” and other terms deemed unacceptable by government sponsored entities (GSEs).

You can find the complete Fannie Mae selling guide, which was last updated in February 2025 by going to: <https://singlefamily.fanniemae.com/media/41596/display> and the Freddie Mac Single-Family seller guide at: <https://guide.freddiemac.com/app/guide/browse>.

Fannie Mae’s list of examples of unacceptable terms can be found in Section B4-1.1-04.  
Freddie Mac’s list of examples of unacceptable terms can be found in Chapter 5603.4.

## REMINDER TO ALL NC LICENSEES

In accordance with Board rule 21 NCAC 57A .0410, prior to accepting an appraisal assignment from an appraisal management company (AMC), the appraiser must verify that the AMC is appropriately registered with North Carolina or is exempt from registration.

There are two ways in which an appraiser may verify an AMC’s registration with North Carolina:

- 1) Perform a search on the AMC National Registry at: <https://www.asc.gov/amc> or
- 2) Perform a search via the Board’s website at: <https://ncappraisalboard.org/directory/FindAMC.htm>.

The Board provides a list of entities that are exempt from registration as an AMC. The list can be found at: <https://www.ncappraisalboard.org/directory/NotAnAMC.pdf>. If you believe an AMC should be on the exemption list, or have questions regarding an entity, please reach out to the Board office.

It is requested that appraisers inform the Board when an AMC, who is not registered and/or is not exempt from registration, is attempting to engage services or performs appraisal management services as defined in § 93E-2-2(a)(2), as shown below, by sending an email to [ncab@ncab.org](mailto:ncab@ncab.org).

### **§ 93E-2-2(a)(2) Appraisal management services.**

Direct or indirect performance of any of the following functions on behalf of a lender, financial institution, client, or any other person:

- a. Administer an appraiser panel.
- b. Recruit, qualify, and/or verify licensing or certification of appraisers who are or may become part of an appraiser panel.
- c. Negotiate fees and service level expectations with appraisers who are part of an appraiser panel.
- d. Receive an order for an appraisal from one person and deliver the order for the appraisal to an appraiser that is part of an appraiser panel for completion.
- e. Take and determine the status of orders for appraisals.
- f. Conduct quality control of a completed appraisal performed by an appraiser who is part of an appraiser panel prior to the delivery of the appraisal to the person that ordered the appraisal.
- g. Provide a completed appraisal performed by an appraiser who is part of an appraiser panel to one or more persons who have ordered an appraisal.

# Trainee Corner

## Tips for Finding a Supervisor

A commonly heard concern from trainees is the requirement to find a supervisory appraiser. Below are some steps a trainee appraiser can do to assist in their hunt for a supervisor.

- Obtain a list of all appraisers in the state by reaching out to the Board's office
- Reach out to appraiser associations and coalitions
- Expand your search beyond your county/city as many appraisers practice in multiple counties and even states
- Check job boards/employment sites
- Reach out to major employers/appraiser firms
- Reach out to banks or mortgage companies
- Inform your family, friends, and acquaintances that you are searching for a supervisor to see if you can obtain a referral
- Build a network of professionals (brokers, lenders, appraisers)
- Showcase your skills/market yourself
- Use social media to market yourself, inquire about needs, and make positive impressions on forums
- Look for ways to overcome a supervisor's hesitation and alleviate their concerns

The supervisor/trainee relationship is a vital component to a trainee's ability to log experience hours and be successful in their chosen career. It's not just about finding someone to work under. There are many considerations when it comes to finding a supervisor such as their credential type; scope of practice; training/leadership attributes; overall knowledge; and ethics.

## Transcript Evaluations

Board staff are willing to evaluate a trainee's college transcript to ensure that it meets the college degree requirements for the Certified Residential classification, especially when the trainee does not hold a Bachelor's degree or an Associate's degree in one of the required fields of study (Business Administration, Accounting, Finance, Economics, or Real Estate). Additionally, a trainee may request that Board staff review the college course syllabus to ensure it meets a requirement prior to enrollment in the course. A trainee can ensure that the college they are attending is an accredited degree-granting institution by the Commission on Colleges, a national or regional accreditation association, or by an accrediting agency that is recognized, by visiting the US Secretary of Education's website at: <https://www.ed.gov/accreditation>.

## Trainee Town Hall

For the last several years, the Board has been holding what we refer to as Trainee Town Halls. These sessions are scheduled via WebEx and allow Board staff to address specific topics and answer questions from trainees and their supervisors on the rules and requirements to upgrade to a licensed or certified appraiser. Information regarding these sessions is emailed to all current trainees and posted on the Board website once they are scheduled. If you wish to be added to the list of individuals to be notified of upcoming sessions, please contact us at [ncab@ncab.org](mailto:ncab@ncab.org).

The North Carolina Appraisal Board congratulates the following individuals and appraisal management companies on obtaining licensure or registration between January 1, 2025 and April 30, 2025.

## Registered Trainee

Vince Andrews, *Morrisville*  
Brandon J. Bayer, *Whitsett*  
John G. Behmke, *Charlotte*  
James A. Bradsher, *Summerfield*  
John Brock, *Fayetteville*  
Brittany N. Brown, *Wilmington*  
Cameron C. Corriher, *China Grove*  
Lauren C. Eckley, *Roanoke Rapids*  
*Lauren D. Fleming, Wilkesboro*  
James D. Foster, *Arden*

Brian B. Hayes, *Wilmington*  
Sherry L. Hughes, *Troutman*  
LaTarra W. Jones, *Raleigh*  
Allison M. Kasper, *Wilmington*  
Johnnie H. Kicklighter, III, *West End*  
Ryan D. Kotchenreuther, *Warne*  
Amber D. Ledford, *Morganton*  
Jennifer H. Mackethan, *Fayetteville*  
Quentin M. Marshburn, *Richlands*  
Jason A. Mitchell, *Summerville, SC*

Peter B. Owen, *Asheville*  
Lacey M. Ross, *Iron Station*  
Daniel J. Rouse, *Greenville*  
Ryan F. Singer, *Harrisburg*  
Brittany L. Smith, *Raleigh*  
Damon W. Smith, *Fayetteville*  
Emily A. Smith, *Kernersville*  
*Britton T. Tripp, Durham*  
*Andrew D. Ward, Ferguson*  
*Hunter C. Waters, York, SC*

## Licensed Residential

Garrett H. Barty, *Cameron*  
Daniel JC Binnix, *Cherryville*

Candice L. Lovett, *Wade*

Uriah M. Queen, *Graham*

## Certified Residential

Michael H. Burchett, *Greenville, SC*  
Darah C. Crumpler, *Fuquay Varina*  
Angel D. Groce, *Virginia Beach, VA*  
Cookie J. Hazen, *Bolivia*

Gwendolyn L. Lewis, *Currituck*  
Emily R. Neely, *Hampstead*  
Lou B. Norton, *Myrtle Beach, SC*  
Eric R. Pearson, *Charlotte*

Janine M. Sireika, *Pineville*  
Kathleen M. Wallace, *Millersville, MD*  
Kaden L. Wuchner, *Virginia Beach, VA*  
Aaron E. Ziegler, *Three Forks, MT*

## Certified General

Marius Andreasen, *Winnetka, IL*  
Christopher J. Apo, *Gaithersburg, MD*  
Jerel W. Bass, *Cypress, TX*  
Caitlin A. Bevis, *Newburyport, MA*  
Robert B. Bullard, *Red Springs*  
Rodney G. Clough, *Timnath, CO*  
Franklin C. Coker, *Raleigh*  
Timothy M. Cronkright, *Eaton Rapids, MI*  
Matthew W. Davis, *Henrico, VA*  
Mark R. Evans, *Winston-Salem*

Michael G. Fine, *Virginia Beach, VA*  
Richard A. Foley, *Elkton, MD*  
Lynda A. Gallagher, *Alexandria, VA*  
Robert C. Green, *Ponte Vedra Beach, FL*  
John A. Iremciuc, *Iron Station*  
Christopher H. Kennedy, *Marietta, GA*  
David A. Paske, *Tallahassee, FL*  
Joel A. Phillips, *Nashville, TN*  
Jeffrey T. Rouse, *Kansas City, MO*

Janet Sallander, *Northbrook, IL*  
Daniel P. Schiavoni, *Upper Arlington, OH*  
Christopher N. Singleton, *Sumter, SC*  
Paul E. Sipala, *Atlanta, GA*  
Jared D. Smith, *Nashville, TN*  
Brett Testa, *Decatur, GA*  
Kevin J. Thies, *Casper, WY*  
Anna G. Walker, *Charlotte*  
Steven W. Wardlaw, *Conway, SC*  
Aaron C. Wright, *Plain City, OH*

## APPRAISAL MANAGMENT COMPANY

A1 AMC, Inc.  
Alexander & McCabe Financial, LLC d/b/a At Home VMS  
Liftus Group, LLC DBA Valuation+  
ThinkLattice, LLC



# DISCIPLINARY ACTIONS

*The following is a summary of recent disciplinary actions taken by the Appraisal Board. This is only a summary; for brevity, some of the facts and conclusions may not have been included. Because these are summaries only, and because each case is unique, these summaries should not be relied on as precedent as to how similar cases may be handled. In many cases, appraisers are required to complete additional education as part of a consent order. Please check with the Board office if you have questions regarding an individual's current license status.*

## **Andy Morse A7408 (Raleigh)**

By consent, the Board voted that effective February 12, 2025, Andy Morse's certification as a residential appraiser is reprimanded. Respondent shall not supervise any trainees for a period of six years, ending on February 12, 2031. After the six-year period set forth above, and before Respondent may apply to supervise a future trainee, he shall successfully complete the supervisor/trainee course and provide a certificate of completion to the Board office. No later than August 12, 2025, Respondent shall complete the 15-hour Uniform Standards of Professional Appraisal Practice (USPAP) course and the exam and shall provide a certificate of completion to the Board office. The hours for the above coursework shall not be used for Respondent's continuing education credit hours and requirements. If Respondent fails to successfully complete the course above and provide a certificate of completion to the Board office by August 12, 2025, the reprimand will be vacated, and an active suspension shall be activated in its place on August 13, 2025. The active suspension shall continue until Respondent provides proof of completion of the above course to the Board office.

Respondent served as a supervisor for three trainee appraisers in North Carolina. Respondent did not notify the Board prior to one of the three trainee appraisers performing appraisals under Respondent's supervision. Respondent failed to: a) maintain an experience log identifying the required elements, as outlined by the Appraiser Qualifications Board (AQB) and Board rules; b) update the log at least once every 30 days; and c) ensure the log contained accurate data such as client information, hours, report dates, and property addresses. Respondent did not maintain records in accordance with minimum standards to accurately track his trainees' experience and level of work. In one instance, Respondent certified that he accompanied his trainee on a property inspection in North Carolina, when evidence contradicts this statement, and Respondent did not disclose the significant assistance provided by one of his trainees within this report.

Respondent's conduct as set forth above, is in violation of the Uniform Standards of Professional Appraisal Practice (USPAP), the North Carolina Appraiser's Act, and Board Rules.

## **Jamie Music T6164 (Wake Forest)**

By consent, the Board voted that effective February 12, 2025, Jamie Music's registration as a trainee is reprimanded. No later than March 3, 2025, Respondent shall provide written documentation to the Board office that he has shared this consent order with all other states in which he holds a trainee or professional license as an appraiser. At the time that Respondent submits a new application for licensed or certified residential/general status, Respondent shall be credited by the Board with 250 supervised hours toward a licensed residential credential and/or 375 supervised hours toward a certified residential credential. These hours are to be credited as demonstration appraisals completed by Respondent under his former supervisor. All future supervised hours being claimed towards experience as a licensed residential, certified residential, or certified general appraiser, must be completed subsequent to submission of a completed supervisor declaration form to the Board office and it being approved by the Board. In addition, all experience hours claimed must be recorded on the most recent version of the experience log and maintained and updated in accordance with AQB guidelines and Board rules.

## **Music (Continued)**

All experience hours claimed towards a new license credential, including those previously submitted, shall meet the requirements in Rule 57A Section .0600 of the North Carolina Appraisal Board rules and are subject to sampling and review at the time of application. Respondent's current application for licensure and his exam ticket are cancelled. No later than August 12, 2025, Respondent shall complete a continuing education course in ethics and shall provide a certificate of completion to the Board office. The hours for the above coursework shall not be used for Respondent's continuing education credit hours and requirements. If Respondent fails to successfully complete the course above and provide a certificate of completion to the Board office by August 12, 2025, the Reprimand will be vacated, and an active suspension shall be activated in its place on August 13, 2025. The active suspension shall continue until Respondent provides proof of completion of the above course to the Board office. During the application process for licensed residential status, Respondent did not submit to the Board an original copy of the appraisal report as delivered to the client. Respondent claimed hours on his experience log as part of the application process which were not Respondent's work and for which he did not provide significant assistance. Respondent failed to: a) maintain an experience log identifying the required elements, as outlined by the Appraiser Qualifications Board (AQB) and Board rules; b) update the log at least once every 30 days; and c) ensure the log contained accurate data such as client information, hours, report dates, and property addresses.

Respondent's conduct as set forth above, is in violation of the Uniform Standards of Professional Appraisal Practice (USPAP), the North Carolina Appraiser's Act, and Board Rules.

## **Ellen Noffke A7873 (Asheville)**

By consent, the Board voted that effective April 23, 2025, Respondent shall not accept any multi-family investment property appraisal assignments. This shall constitute a limitation on her license. Pursuant to the Appraisal Qualifications Board (AQB) criteria, Respondent shall not supervise any appraiser trainees. This prohibition shall remain in effect until three years after any limitation is lifted. Respondent shall submit an affidavit on a yearly basis attesting that she has not accepted any multi-family investment property appraisal assignments over the past year and will continue not to accept any such appraisal assignments. If Respondent violates this Order, her license shall be actively suspended for a one-year period. If, at any point in the future, Respondent requests that the limitation on her license be lifted by the Board, the Board may impose conditions on her license at that time to ensure her competence in the area of appraising multi-family investment properties. These conditions will include probation with the following coursework: The Appraisal Foundation Corrective Education courses entitled: (1) Scope of Work: Appraisals and Inspections; and (2) Residential Report Writing verses Form Filling, and any other conditions the Board determines to be appropriate at that time. The hours for the above coursework shall not be used for Respondent's continuing education credit hours and requirements. Respondent performed an appraisal to determine current market value for mortgage lending on a small residential income property located in North Carolina. Respondent committed a series of errors in performing the appraisal on a four-unit apartment building, which detracted from the credibility of the report. Respondent did not perform a highest and best use analysis when it was indicated. Respondent did not adequately research or analyze zoning compliance for the subject. In addition, Respondent did not use sound appraisal methodology when reporting rental data for comparable sale number 2 and the final reconciliation was not adequately performed and explained.

Respondent's conduct as set forth above, is in violation of the Uniform Standards of Professional Appraisal Practice (USPAP), the North Carolina Appraiser's Act, and Board Rules.

## Thomas Norris T6618 (Hampstead)

By consent, the Board voted that effective February 12, 2025, Thomas Norris' registration as a trainee, which is currently lapsed, is reprimanded. Prior to reinstatement of Respondent's trainee registration, Respondent shall meet all requirements in Board rules to reinstate his registration. In addition, prior to reinstating his trainee registration or applying for licensure in North Carolina, including via reciprocity, Respondent shall successfully complete the North Carolina supervisor/trainee course, and an ethics continuing education course, and provide certificates of completion for both courses to the Board office. The ethics course may be used for continuing education credit hours, the supervisor/trainee course shall not be used for continuing education credit hours. No later than March 3, 2025, Respondent shall provide written documentation to the Board that he has shared this consent order with all other states in which he holds a trainee or professional license as an appraiser. Once Respondent's trainee registration is reinstated in North Carolina, he shall be credited by the Board with 250 supervised hours toward a licensed residential credential and/or 375 supervised hours toward a certified residential credential. These hours are credit for the demonstration appraisals completed by Respondent under his former supervisor. All other supervised hours in order to become a licensed residential, certified residential, or certified general appraiser must be completed subsequent to the reinstatement of Respondent's trainee registration and subsequent to him submitting a completed supervisor declaration form to the Board office and it being approved by the Board. All experience hours claimed towards a new license credential shall meet the requirements in Rule 57A Section .0600 of the North Carolina Appraisal Board rules. In addition, subsequent to the reinstatement of Respondent's trainee registration and his submission and approval by the Board of the supervisor declaration form, Respondent must maintain a log of all appraisals completed as a trainee on the most recent version of the experience log and maintained and updated in accordance with AQB guidelines and Board rules.

During the application process for licensed residential status, Respondent claimed appraisal experience hours in his application for licensed residential status that were completed prior to having a supervisory appraiser declared and approved by the Board. Respondent claimed hours on his experience log as part of the application process which were not Respondent's work and for which he did not provide significant assistance. Respondent failed to: a) maintain an experience log identifying the required elements, as outlined by the Appraiser Qualifications Board (AQB) and Board rules; b) update the log at least once every 30 days; and c) ensure the log contained accurate data such as client information, hours, report dates, and property addresses.

Respondent's conduct as set forth above, is in violation of the Uniform Standards of Professional Appraisal Practice (USPAP), the North Carolina Appraiser's Act, and Board Rules.

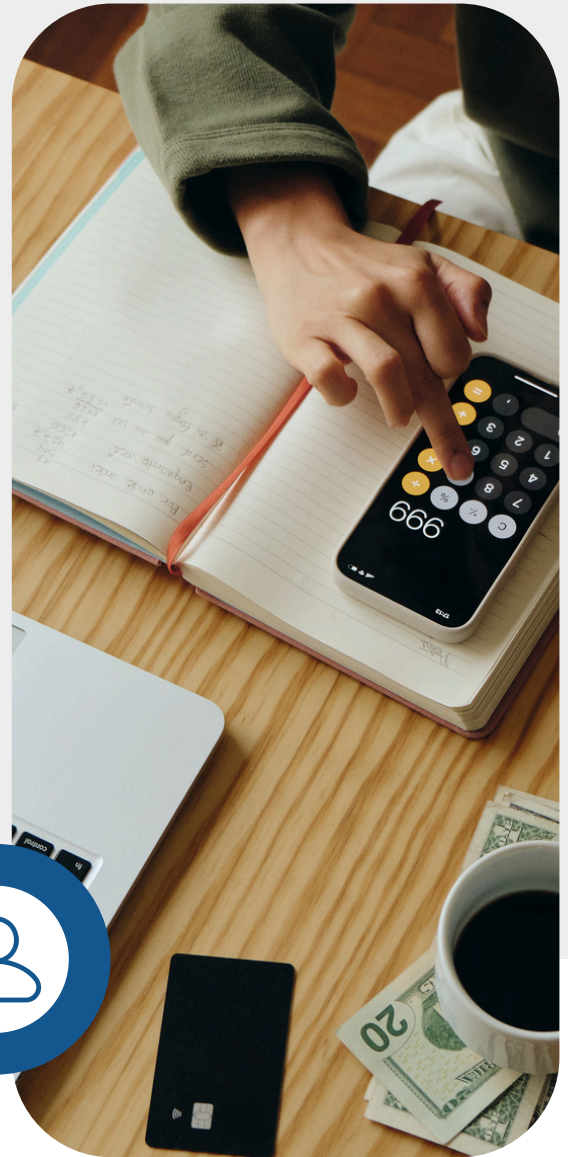
The Appraisal Subcommittee (ASC) distributes a daily report to all state administrators on disciplinary actions taken on an appraiser. The Board utilizes this report, along with other measures, to ensure that appraisers conform with North Carolina Appraisal Board Rules and Statutes.

A licensee must report any revocation, suspension or other disciplinary action taken by a licensing authority, in North Carolina or any other jurisdiction, to the Board within 60 days of the final action.

**DID YOU  
KNOW?**

# Connect with Us!

Feel free to reach out to  
us for further information!



919-870-4854



[www.ncappraisalboard.org](http://www.ncappraisalboard.org)



[ncab@ncab.org](mailto:ncab@ncab.org)



5830 Six Forks Road  
Raleigh, NC 27609